



OFFICE OF THE MAYOR

## NOTICE TO PROCEED

08 November 2022

Date

**TRENDS AND TECHNOLOGIES, INC.**  
6/F Trafalgar Plaza, 105 Dela-Costa St.,  
Bel-air, Salcedo Village,  
Makati City

Dear Sir/Madam:

We wish to inform you that your contract for the **License for the VOIP System** for the **Management Information System Office** under **Purchase Request No. 100-22-08-1119**, covered by **Purchase Order No. 22-10-2033** has been duly approved.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

Very truly yours,

**VICTOR MA. REGIS N. SOTTO**  
City Mayor

By authority of the City Mayor:

**ATTY. JERONIMO U. MANZANERO**  
City Administrator

Conforme: **MIKAELA RODGER ROSE V. DY**  
Authorized Representative  
**TRENDS AND TECHNOLOGIES,**  
**INC.**

Date: NOV- 8, 2022